

**DATA Project
Progress Review
July 2008**

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July DATA Project Progress Review

1 Executive Summary

July was a transitional period for project management; from Dennis Boston to Ron Hoppes. All pertinent files and report structures were updated before Dennis' leaving. Transitional meetings were held to pass on processes and responsibilities.

The DATA Project website was enhanced with information being posted regarding Strands 1 through 3. Strand 3 RFP was awarded to University of Arkansas. Strand 2 RFP was being reviewed by procurement. After legal review it will be posted.

KIDS project as contracted with an ETL/Metadata expert to assist with the ETL process which is critical to the population of data warehouses.

Meetings between Mickey Garrison and the new technical training coordinator, Ron Hoppes were held to lay ground work for their coordinated efforts.

2 Summary of Progress for the month of July 2008

2.1 Review of Activities and Outputs

2.1.1 Project Related Meetings

- Transition meeting with Dennis Boston and Ron Hoppes
- DATA Project overview presentation to Oregon School Boards Association by Mickey Garrison and Baron Rodriguez
- DATA project overview presentation to COSA's new principals and superintendents academies

2.1.2 Project Reports

- Bi-Weekly Status Reports 7/11 and 7/25/2008
- SLDS August Written Report 7/10/2008

2.1.3 Project Documentation – Under Review

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2.1.4 Project Tasks – Completed

- RFP Strand 3 awarded
- Strands 1-3 content posted to website

2.1.5 Project Tasks – In Progress

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3 Planned Activities for August 2008

3.1 *Project Meetings*

- Stats DC presentation on LDS professional development by Baron Rodriguez

3.2 *Project Reports*

- Bi-Weekly Status Report 8/8 and 8/22/2008
- SLDS Project Progress Report 8/14/2008/2008

3.3 *Project Documentation – Review and/or Approval*

- Draft of Strand 1 evaluation documents

3.4 *Project Tasks*

- RFP for Strand 2

4 Attachments

4.1 Bi-Weekly Report 7/11/08

STATUS REPORT	Status: Green [X] Red [] Yellow []		
	Cause: Time [] Scope [] Quality []		
Date covered:	<i>July 7 – 11, 2008</i>		
Project Name:	<i>DATA Grant</i>		
Project Manager:	<i>Ron Hoppes</i>	Project Director:	<i>Baron Rodriguez</i>
Milestones-Activity Since Last Report (<i>progress/outcomes & problems</i>):			
<ul style="list-style-type: none"> ❖ <i>Completed transition activities with Dennis</i> <ul style="list-style-type: none"> ➤ <i>ODE Server File Structure</i> ➤ <i>Gant Chart functionality and use</i> <ul style="list-style-type: none"> ▪ <i>NCES version</i> ▪ <i>Operational Data Project version</i> ➤ <i>Key Contacts</i> ➤ <i>NCES Reporting Flow</i> ❖ <i>Verified functionality of fill-able PDF format for Professional Dev Surveys</i> ❖ <i>Obtained VPN connectivity and ODE Email account</i> <ul style="list-style-type: none"> ➤ <i>ron.hoppes@state.or.us</i> ❖ <i>Developed first draft of demographic information for Prof Dev Attendees with Mickey Garrison.</i> 			
Next Period Milestones/Activities (<i>high level outline of how you will get from A-Z</i>):			
<ul style="list-style-type: none"> ❖ <i>Finalize demographic list with Mickey</i> ❖ <i>Draft survey format</i> ❖ <i>Review Dennis Boston's final revisions of Data Project file structure</i> ❖ <i>Make contact with Megan Munson about feasibility of posting survey PDF's on Data Project Website</i> 			
Challenges/ Obstacles:		Challenges/ Obstacles Mitigation:	
<ol style="list-style-type: none"> 1. <i>Getting familiar with Gant Chart</i> 		<ol style="list-style-type: none"> 1. Spending time entering my responsibilities as new tasks (as needed) 	
Comments			
Next status report due July 18, 2008			

4.2 Bi-Weekly Status Report 7/25/08

STATUS REPORT		Status: Green [X] Red [] Yellow []	
		Cause: Time [] Scope [] Quality []	
Date covered:	<i>July 12-25, 2008</i>		
Project Name:	<i>DATA Grant</i>		
Project Manager:	<i>Ron Hoppes</i>	Project Director:	<i>Baron Rodriguez</i>
Milestones-Activity Since Last Report (<i>progress/outcomes & problems</i>): <ul style="list-style-type: none"> ❖ <i>Finalized design elements for the Participant Survey</i> ❖ <i>Created PDF file structure and have posted it for sample testing</i> ❖ <i>Accessed all file structure created by Dennis via VPN</i> ❖ <i>Worked with Megan Monson in redesign of Professional Development page on the DATA Project web site.</i> ❖ <i>Acquired a license for Comotiv compliments of MESD and have held 2 Comotiv sessions with Mickey Garrison.</i> ❖ <i>Have begun the initial design of the Pre-Strand1-PD Survey.</i> 			
Next Period Milestones/Activities (<i>high level outline of how you will get from A-Z</i>): <ul style="list-style-type: none"> ❖ <i>Finalize the Pre-Strand1-PD Survey.</i> ❖ <i>Create and finalize Post-Strand1-PD Survey</i> ❖ <i>Insure functionality of Web Site Survey's for the initial PD on August 15.</i> ❖ <i>Meet with Joel Robe in preparation of first NCES report due on August 14.</i> ❖ <i>Do the first update to the integrated project plan as needed (primary area will be the Professional Development tasks).</i> ❖ <i>Set regular dates to work at ODE (2nd & 4th Tuesdays) or as approved by Baron.</i> 			
Challenges/ Obstacles:		Challenges/ Obstacles Mitigation:	
Comments Next status report due August 8, 2008			

4.3 SLDS Monthly Status Report 7/10/08

JULY 2008 SLDS MONTHLY STATUS CALL NOTES

STATE: OREGON

DATE: THURSDAY, JULY 10, 2008

FROM:

**Written update submitted by Oregon, in place of monthly SLDS call.*

ACTION ITEM STATUS:

1. SLDS Annual Report: Due June 30, 2008. **Completed**
2. DATA Project Plan – Project Plan Update to be filed along with Annual Report **Completed**
3. Approval of Budget Change Request Document. **Pending**

NOTE: Please remember to include both Kashka Kubzdela (Kashka.Kubzdela@ed.gov) and Sarah Schaller Ruano (sarah.schaller@ed.gov) in your SLDS related correspondence.

QUESTIONS:

NOTES:

**Written updates provided by the Oregon Department of Education are the basis for this section.*

Updates:

- Technical Training Vendor on board, Ron Hoppes started on the project June 23rd
- RFP for Strand 3 of *Instructional* training, “Using Data to Improve Student Learning in the Classroom,” has been awarded to the University of Arkansas, working through minor revisions for the statement of work and contract
- Instructional Training outlines for Strands 1-3 are posted to Oregon DATA Project website
- RFP for vendor providing data warehouse services is in final review with procurement. It will then be sent for legal review. Expected publish date is July 28th
- RFP for Strand 2 of Instructional training, “Using Data to improve Student Learning in Districts and Schools” is being reviewed by procurement
- Initial draft of Pre & Post training evaluation is being prepared
- Mickey and Baron are scheduled to present an overview of the DATA Grant project at the July Oregon School Boards Association

- Mickey is scheduled to present an overview of the DATA Grant project at the July Confederation of Oregon School Administrators, new principals and superintendents' academies.
- KIDS project has contracted an ETL/Metadata expert to assist with the development of ETL processes from regional warehouses.
- Data Quality Work Group (DQWG) meeting set for September 30th

Challenges/Obstacles/Opportunities & Areas Needing Improvement:

- RFP development and approval process for KIDS data warehouse vendor under intense scrutiny from our procurement department.
- DATA Project Budget changes

Breakthroughs/Victories:

- Technical Training vendor on board
- RFP for Instructional Strand 3 awarded
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Expected Accomplishments By Next Monthly Phone Call:

- Draft of Pre & Post training evaluation
- RFP for Strand 2 of Instructional training, "Using Data to improve Student Learning in Districts and Schools" published
- Stats DC presentation by Baron Rodriguez on LDS professional development.

Additional Questions and/or Issues:

NEXT CONFERENCE CALL: Thursday, August 14, 2008 at 11:00 am (ET)